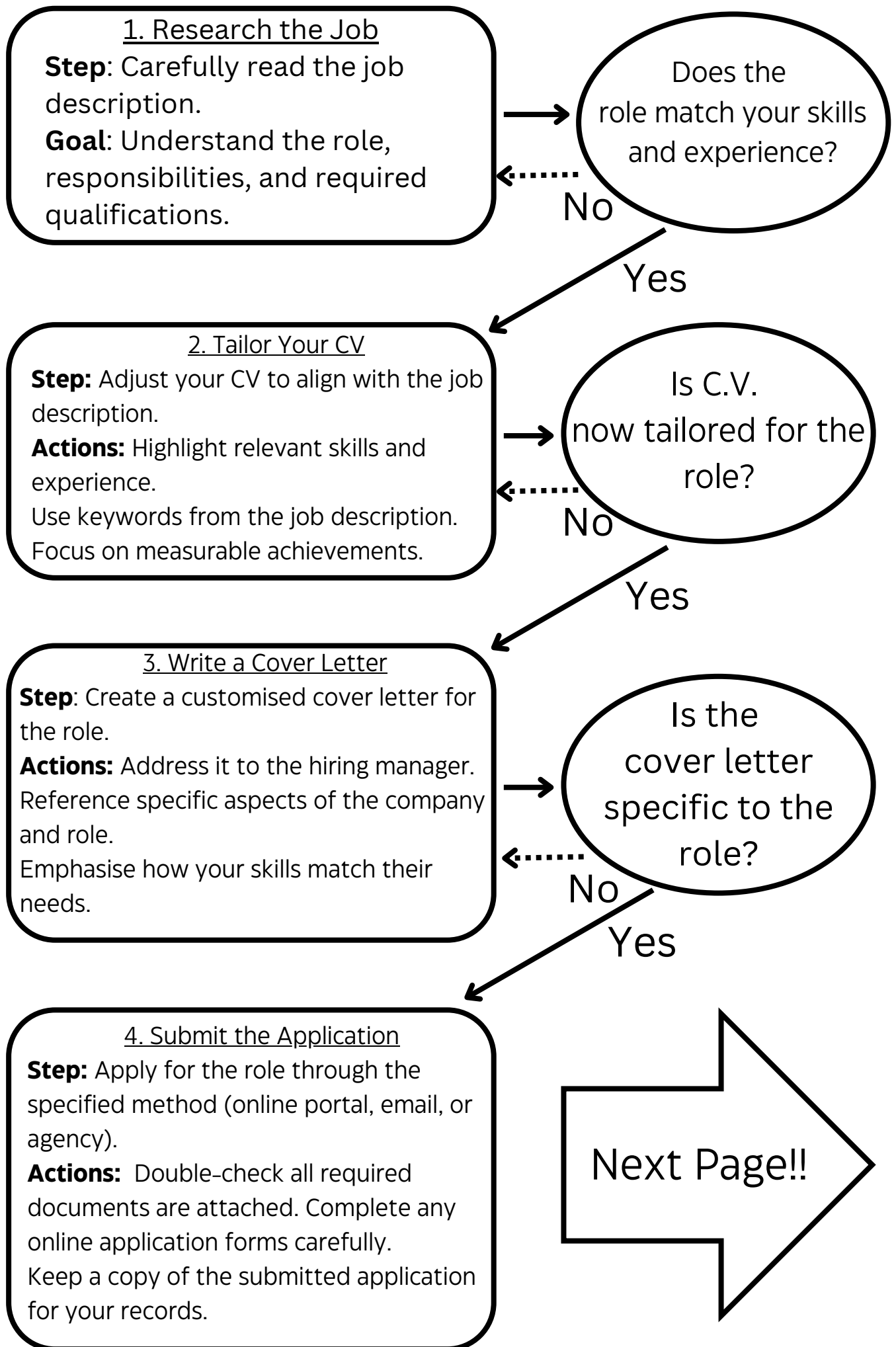


Job Application Flow Chart by **QuidSavvy.uk**



Job Application Flow Chart by **QuidSavvy.uk**

5. Track the Application

Step: Log the application details in a tracking system (e.g., a spreadsheet or planner).

Details to Record:

- Job title and company name.
- Date of submission.
- Contact details for follow-up.
- Application status.

6. Prepare for a Follow-Up

Step: Set a reminder to follow up on the application.

Timing: Typically 1–2 weeks after submission if no response is received.

Actions: Draft a polite email or script for a call to inquire about the application status.

Prepare by researching the company and practising common interview questions.

7. Interview Granted?

Analyse any feedback, refine the application process for future roles.

Yes

No

8. Attend the Interview

- **Step:** Attend the interview fully prepared.
- **Actions:**
 - Bring necessary documents (e.g., CV, portfolio).
 - Dress appropriately.
 - Arrive on time and follow up with a thank-you note afterwards.

Yes

Interview Outcome:
Get The Job?

No

YAY!

Analyse any feedback and revisit earlier steps